

# City of Memphis Legislative Division

FY 2016 O & M Budget Request

Myron Lowery

Fund: General Fund

# Legislative Council

Mission Statement: To provide decisions that will promote stability through responsible budgeting and strategic planning for the citizens of Memphis.

# **Overview of Notable Service Changes in the FY 2016 Budget**

## **Staffing Changes**

- Two positions were eliminated

# Legislative – Bridge Analysis

## City Legislative Council Division - Expenditures

<b>FY 2015 Adopted (Legislative Council Division Expenditures - General Fund)</b>	<b>\$1,603,652</b>
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### Personnel Services

<b>Total Decrease in Personnel Expenses</b>	<b>\$(180,774)</b>
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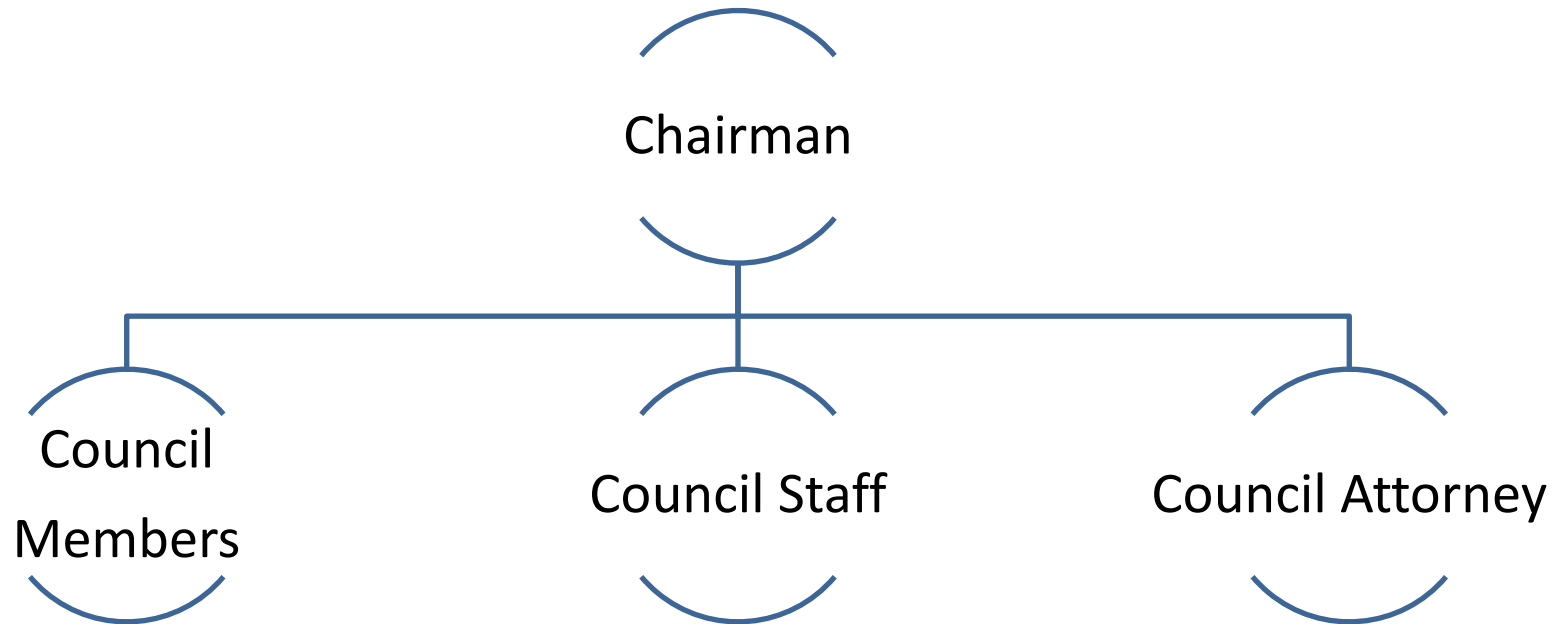
### Materials and Supplies

Accounting/Auditing/Cons	50,000	
Travel Expense	40,000	
Seminars/Training/Education	10,000	
All Other Expenses	14,451	8 Other Line Items
<b>Total Increase in Materials and Supplies</b>	<b>\$ 114,451</b>	

<b>City Council Division Net Increase/(Decrease)</b>	<b>\$ (66,323)</b>
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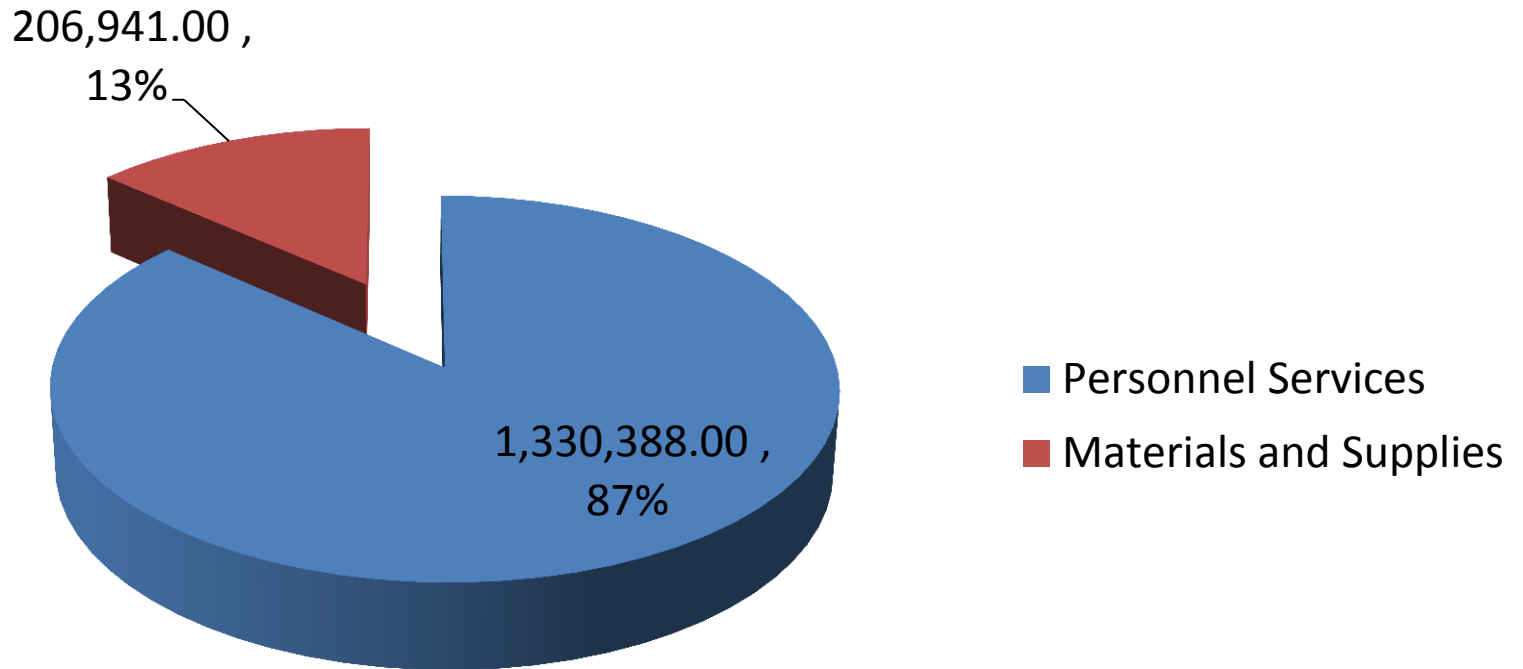
<b>FY 2016 Budget Proposal (Division Total Expenditure Budget - General Fund)</b>	<b>\$1,537,329</b>
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# Organization Chart – Legislative Council



# FY 2016 Expenditures by Category

## Expenditures



**City Council Total Expenditures for FY16 = 1,537,329**

# City of Memphis

## 5-Year Expenditure Trend Report – Division Level

	FY12 Year Total Actual Final	FY13 Year Total Actual Final	FY14 Year Total Actual Final	FY15 Mar YTD Actual	FY15 Total Year Forecast	FY15 Year Total Budget FY15 Adopted	FY16 Year Total Request Stage 2
<b>500 Personnel Services</b>							
051101 Full-Time Salaries	1,007,920	953,698	994,753	710,703	988,312	1,147,662	1,040,100
051102 Holiday Salary Full Time	28,979	28,833	31,398	23,245	17,157	0	0
051103 Vacation Leave	37,080	40,227	47,543	24,937	18,365	0	0
051104 Bonus Leave	7,505	4,972	7,683	4,215	2,877	0	0
051105 Sick Leave	8,902	21,525	12,174	20,550	20,174	0	0
051218 Retirement Benefits	0	0	0	17,809	0	0	0
051302 Pension	65,965	63,257	62,222	39,173	54,847	68,860	49,955
051304 Social Security	798	967	782	0	0	0	0
051307 Pension ARC Funding	0	0	0	31,878	100,634	100,634	111,158
051308 Group Life Insurance	2,636	2,583	2,764	1,970	2,861	4,059	2,924
051310 Unemployment	4,625	4,375	3,625	3,750	3,750	3,750	2,530
051314 Medicare	15,130	14,332	14,793	10,709	44,337	18,363	16,642
051315 Long Term Disability	3,076	3,000	3,113	2,153	3,201	3,443	3,120
051320 Health Insurance - Basic	4,019	1,603	0	828	1,863	0	0
051322 Health Insurance - Premier	132,005	139,882	143,356	104,351	172,079	175,891	117,458
051323 Other Post Employment Benefits	0	21,039	10,925	0	0	0	19,541
051402 Salaries - Part Time/Temporary	12,678	15,495	12,609	0	0	12,000	10,000
051501 On the Job Injury	0	0	0	11,151	8,691	0	0
051601 Payroll Reserve	-45,153	7,446	3,952	0	0	4,000	4,000
051901 Attrition	0	0	0	0	0	-27,499	-27,499
051902 Bonus Pay	9,200	5,100	0	0	0	0	0
051326 Benefits Adjustments	0	0	0	0	0	0	-19,541
<b>Total 500 Personnel Services</b>	<b>1,295,365</b>	<b>1,328,334</b>	<b>1,351,690</b>	<b>1,007,422</b>	<b>1,439,147</b>	<b>1,511,162</b>	<b>1,330,388</b>

# City of Memphis

## 5-Year Expenditure Trend Report – Division Level (Contd.)

	FY12 Year Total Actual Final	FY13 Year Total Actual Final	FY14 Year Total Actual Final	FY15 Mar YTD Actual	FY15 Total Year Forecast	FY15 Year Total Budget FY15 Adopted	FY16 Year Total Request Stage 2
<b>505 Materials &amp; Supplies</b>							
052204 City Computer Svc Equipment	4,440	11,500	78	84	2,000	0	5,000
052208 Data/Word Process Software	3,771	3,771	3,771	4,795	4,795	4,795	4,796
052210 City Telephone/Communications	3,007	5,422	4,863	2,842	4,000	4,000	5,000
052304 Supplies - Outside	4,450	2,564	1,467	896	1,000	500	2,000
052324 Outside Postage	108	68	231	0	0	0	0
052342 Materials and Supplies	9,867	9,312	3,929	3,346	3,500	4,000	5,000
052410 Outside Equipment Repair/Maintenance	0	125	0	266	266	0	300
052509 Legal Contingency	139,115	99,156	26,456	50,936	75,000	74,000	75,000
052510 Accounting/Auditing/Cons	0	0	0	0	0	0	50,000
052514 Outside Phone/Communications	488	550	282	0	345	345	345
052526 Seminars/Training/Education	3,150	4,960	1,499	0	0	0	10,000
052528 Professional Services	3,477	577	501	686	500	500	5,000
052610 Travel Expense	15,481	18,798	16,764	6,907	12,000	0	40,000
052611 Unreported Travel	3,074	929	2,064	-929	-929	0	0
052730 Mileage	254	726	238	342	400	350	500
052950 Services and Charges	5,963	6,645	4,603	1,140	3,000	4,000	4,000
057454 Catering	6,519	8,381	7,459	292	292	0	0
056299 Expense Recovery - M & S	-7	0	0	0	0	0	0
<b>Total 505 Materials &amp; Supplies</b>	<b>203,157</b>	<b>173,482</b>	<b>74,204</b>	<b>71,601</b>	<b>106,169</b>	<b>92,490</b>	<b>206,941</b>
<b>Total Expenditures</b>	<b>1,498,522</b>	<b>1,501,817</b>	<b>1,425,894</b>	<b>1,079,023</b>	<b>1,545,317</b>	<b>1,603,652</b>	<b>1,537,329</b>
<b>Revenue:</b>							
FSS220 220 Other	0	0	0	105	105	0	0
<b>FSC475 475 Other Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>105</b>	<b>105</b>	<b>0</b>	<b>0</b>
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>105</b>	<b>105</b>	<b>0</b>	<b>0</b>
<b>Net Operations</b>	<b>-1,498,522</b>	<b>-1,501,817</b>	<b>-1,425,894</b>	<b>-1,078,918</b>	<b>-1,545,212</b>	<b>-1,603,652</b>	<b>-1,537,329</b>

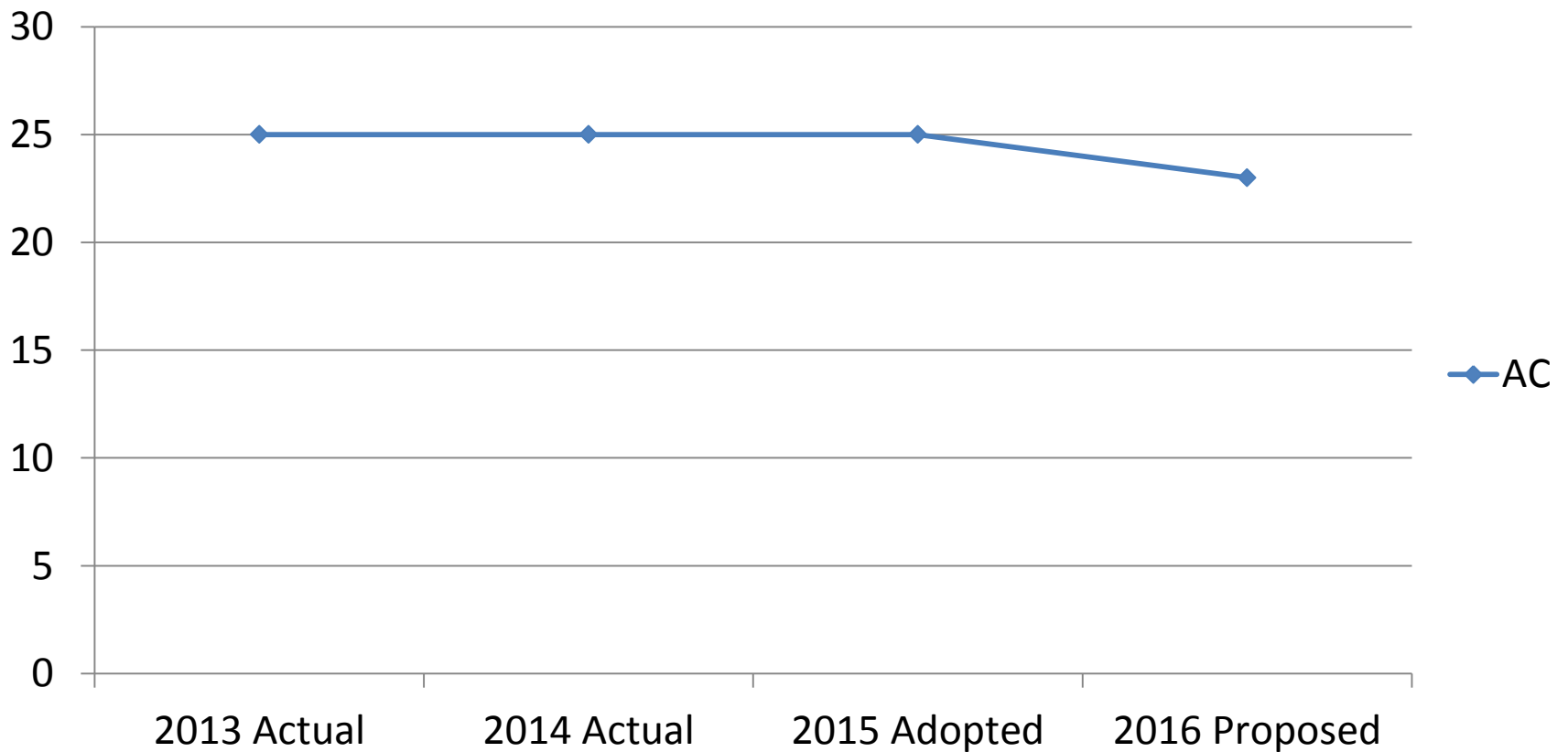
FY16 Budget Request - City Council - City of  
Memphis



# Personnel Trend Information

# Authorized Complement – Legislative Council Division Level

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# Division Level– Materials and Supplies Expenditure

Line Item Description	Budgeted Amount	% of Total M&S Expenditure
Legal Contingency	75,000	36.24%
Accounting/Auditing/Cons	50,000	24.16%
Travel Expense	40,000	19.33%
Seminars/Training/Education	10,000	4.83%
City Computer Svc Equipment	5,000	2.42%
City Telephone/Communications	5,000	2.42%
Materials and Supplies	5,000	2.42%
052528 Professional Services	5,000	2.42%
052208 Data/Word Process Software	4,796	2.32%
052950 Services and Charges	4,000	1.93%
052304 Supplies - Outside	2,000	0.97%
Others (3 line Items)	1,145	0.55%
<b>Total</b>	<b>206,941</b>	<b>100%</b>